

## Decision Summary

**Committee:** Annual Council  
**Date:** 4 June 2014  
**Committee Clerk:** Andrea Woodside  
**Tel:** 01484 221000

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### 1. To elect the Mayor for the ensuing year

To note.

**Decision:** Councillor Ken Smith was elected Mayor for the ensuing year.

### 2. To appoint a Deputy Mayor for the ensuing year

To note.

**Decision:** Councillor Paul Kane was appointed Deputy Mayor for the ensuing year.

### 3. To approve as a correct record and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 26 March 2014

To agree and authorise the Mayor to sign as a correct record.

**Decision:** The Minutes were agreed as a correct record and signed by the Mayor.

### 4. Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

**Decision:** No interests were declared.

### 5. Announcements by the Mayor and Chief Executive

To note, including the results of the Local Council Elections held on 22 May 2014, and the acceptance of the Office of Councillors elected.

**Decision:** Please see attached report.

**6. To receive any apologies for absence from Elected Members**

To note.

**Decision:** Apologies for absence were received on behalf of Councillor Cath Harris.

**7. Proposed Amendments to the Council's Constitution (Reference from Corporate Governance and Audit Committee)**

To consider and determine amendments to the Constitution of Kirklees Council.

(Report attached)

**Contact:** Julie Muscroft, Head of Legal, Governance and Monitoring - 01484 221000

**Decision:** 1) That the proposed Constitutional changes, as set out in paragraphs 2.4.9/2.4.10, 2.5.5 and 2.61, be approved and that the Assistant Director - Legal, Governance and Monitoring be given delegated authority to make all necessary amendments.

2) That Cabinet be requested to investigate the options for the recording or webcasting of all meetings in light of the constitutional amendment to enable public recordings.

**8. Arrangements for meetings of Council - 2014/2015 (Reference from Corporate Governance and Audit Committee)**

(Report Attached)

**Contact:** Carl Whistlecraft, Head of Governance and Democratic Services - 01484 221000

**Decision:** (1) That the arrangements for meetings of Council during 2014/2015, as set out in the considered report, be approved subject to (i) the deletion of the meeting of Council on 8 April 2015 and (ii) the amendment of the date of Annual Council to Wednesday 3 June 2015.

(2) That authority be delegated to the Assistant Director – Legal, Governance and Monitoring to make the necessary and consequential changes to the Constitution arising from (1) above.

**9. Devolution and Local Area Working 2014/2015 (Reference from Corporate Governance and Audit Committee)**

(Report attached)

**Contact:** Richard Farnhill, Governance Manager - 01484 221000

**Decision:** (1) That approval be given to the proposal for the establishment of four District Committees, as set out within the considered report, subject to the amendment of Golcar ward being transferred from the Huddersfield District Committee to Kirklees Rural District Committee.

(2) That authority be delegated to the Assistant Director, Legal Governance and Monitoring, to make the necessary and consequential changes to the Constitution arising from (1) above.

**10. Committees of the Council**

To determine for the Municipal Year 2014/15 the Committees of the Council.

(Report attached)

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** That approval be given to the establishment of the Committees/Panel/Boards for the ensuing year, in accordance with the report at item 10 of the Council Summons.

## 11. Allocation of Seats

To determine for the Municipal Year 2014/15 the allocation of seats on Committees to any Political Groups formed under the Local Government (Committees and Political Groups) Regulation 1990 or any substituted regulations and the allocation of seats to any Members of the Council who are not Members of any such Political Groups.

(Schedule attached)

Members are informed that it is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Governance and Audit Committee  
Health and Wellbeing Board  
Overview and Scrutiny Management Committee

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** 1) That the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 shall not apply to the Corporate Governance and Audit Committee, Overview and Management Scrutiny Committee and Health and Wellbeing Board, for the ensuing Municipal Year.

2) That the number and proportion of Members of Committees, Boards and Panels be in accordance with the schedule at item 13 of the Council Summons.

## 12. Dates/Times of Committees, Boards and Panels

To determine for the Municipal Year 2014/15.

(Report attached; Note: This projection is based upon the approval of the proposal as set out at Agenda Item 9)

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** That the dates and times of meetings of Committees, Boards and Panels be in accordance with the schedule at item 12 of the Council Summons subject to the amendments as agreed at Agenda Item 8.

**13. Membership of Committees, Boards and Panels and Ratio of Substitutes Panel**

To determine for the Municipal Year 2014/15 the Membership of the Committees, Board and Panels in accordance with nominations from Group Business Managers, and the ratio of the Panel of Substitute Members for each Political Group.

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** Please see attached report C.

**14. Appointment of Members to Joint Authorities**

To determine for the Municipal Year 2014/15 arrangements for the allocation of seats on Joint Authorities.

(Report attached)

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** That the Council's appointments to (i) West Yorkshire Fire and Rescue Authority, (ii) West Yorkshire Combined Authority and its Committees, and (iii) West Yorkshire Police and Crime Panel, be referred to Group Business Managers for determination.

**15. Appointment to Outside Bodies/Other Committees**

To determine for the Municipal Year 2014/15 the appointment of representatives to other Committees, Outside Bodies etc. except where appointment to those bodies has been delegated by the Council or is exercisable only by the Leader.

(Report attached)

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** Please see attached report.

## 16. Spokespersons of Joint Committees and External Bodies

To determine, for the Municipal Year 2014/15 the Council's spokespersons nominated to reply to oral questions at Council meetings upon any service provided by various organisations.

(Report attached)

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** (1) That the nomination of Councillors to act as spokespersons for Kirklees Neighbourhood Housing and Kirklees Active Leisure be referred to Group Business Managers for determination.

(2) That Council notes that the Leader of the Council will be the spokespersons for the Leeds City Region Leaders' Board; further, that spokespersons for the:-

West Yorkshire Combined Authority  
West Yorkshire Fire and Rescue Authority  
West Yorkshire Joint Services Committee; will be notified by those bodies

(3) That the spokesperson for the West Yorkshire Police and Crime Panel be delegated to Group Business Managers for determination.

**17. To appoint the Chairs and, if considered appropriate, the Deputy Chairs of the following Committees etc for the Municipal Year 2014/15**

To determine for:-

- (a) Appeals Panel
- (b) Corporate Governance and Audit Committee
- (c) Health and Wellbeing Board
- (d) Licensing and Safety Committee
- (e) Overview and Scrutiny Management Committee
- (f) Overview and Scrutiny Panels for:-
  - (i) Children and Young People
  - (ii) Development and Environment
  - (iii) Resources
  - (iv) Wellbeing and Communities
- (g) Neighbourhoods Committee
- (h) Personnel Committee
- (i) Planning and Highways Committee
- (j) Policy Committee
- (k) Standards Committee
- (l) District Committees for:-
  - (i) Batley and Spen
  - (ii) Dewsbury and Mirfield
  - (iii) Huddersfield
  - (iv) Kirklees Rural

Note: This list is based upon the approval of the proposal as set out at Agenda Item 9.

**Contact:** Andrea Woodside, Principal Governance Officer - 01484 221000

**Decision:** That the appointment of Chairs of Committees, etc. and Lead Members on Overview and Scrutiny Panels for the Municipal Year be approved in accordance with the schedule circulated to all Members of the Council at Item 17 on the Council Summons subject to the amendment of (i) Councillor Hilary Richards to be Chair of Corporate Governance and Audit Committee (ii) Councillor Mather to be Chair of Huddersfield District Committee and (iii) Councillor Holroyd-Doveton to be Chair of Kirklees Rural District Committee.